

Homeowner Reporting Form 2020

(PLEASE PRINT ALL INFORMATION)

Please return this completed form to the address at the bottom of the page or to **amanda@lemmontreenc.com**. This information will only be used in our office for the records of Crown Oaks Homeowners Association and will otherwise be kept confidential.

Owner(s): _____ Phone: (_____) _____ - _____

Crown Oaks Address: _____ Raleigh, NC 27615

Mailing Address (if different from above): _____

Email: _____ @ _____

Is the unit leased? Yes ___ No ___ If yes, please provide Management Rep Name, Phone, and Email:

Please provide the following information

Names of All Approved Residents: _____

Number of: Adults ___ Children ___ Dogs ___ Cats ___

Approved Vehicles (make, model, color, tag #):

1. _____

2. _____

3. _____

Article VI, Section 4 of the Governing Docs, states that owners are entitled to the use of not more than 2-3 parking spaces, based on the number of bedrooms in the unit, and one space will be reserved / marked by address number. All other spaces are not reserved and marked visitor.

Resident(s) Phone (if not listed above):

Resident(s) Email (if not listed above): _____

Homeowner's Insurance Policy Information

Article XIV, Section 3, of the Governing Docs, states every owner must maintain fire and hazard insurance in an amount equal to the full insurable value of the townhome and provide evidence of such to the HOA. This is especially helpful in the case of hazard damage such as storm or fire.

Company Name and Address: _____

Policy #: _____ Agent: _____ Phone: _____

****Please provide an alternate contact name and number in case of emergency**

_____ (_____) _____